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## Agenda – Day 1

<b>Time</b>	<b>Topic</b>
8:30	<b>Welcome and Overview</b> Objectives of the Training Course Introductions
8:45	<b>Overview of Environmental, Health, and Safety Auditing</b> Background Definition Audit Approach Context for EHS Auditing
9:15	<b>Pre-Audit Activities</b> Pre-Audit Activities Audit Protocols
10:00	<b>Break</b>
11:00	<b>On-Site Activities</b> Opening Meeting Orientation Tour Understanding Details of Management Systems - <i>Exercise 1 (10')</i>
12:00	<b>Lunch</b>
13:00	<b>On-Site Activities</b> Effective Interviewing - <i>Exercise 2-Role Play (15')</i> - <i>Exercise 3-Role Play (30')</i>
14:45	<b>Break</b>
15:00	<b>On-Site Activities</b> Preparing Working Papers - <i>Exercise 4 -Role Play(30')</i>
17:00	<b>Questions, Answers, Open Discussion</b>
17:30	<b>Adjourn</b>

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## Agenda – Day 2

<b>Time</b>	<b>Topic</b>
8:30	<b>Recap of day 1</b>
8:45	<b>On-Site Activities</b> Assessing Strengths and Weaknesses <ul style="list-style-type: none"><li>- <i>Exercise 5 (15')</i></li></ul> Gathering Audit Evidence <ul style="list-style-type: none"><li>- <i>Exercise 6 (30')</i></li></ul>
10:00	<b>Break</b>
10:15	<b>On-Site Activities</b> Sampling Strategies <ul style="list-style-type: none"><li>- <i>Exercise 7 (10')</i></li><li>- <i>Exercise 8 (20')</i></li></ul>
12:00	<b>Lunch</b>
13:00	<b>On-Site Activities</b> Evaluating Audit Results <ul style="list-style-type: none"><li>- <i>Exercise 9 (20')</i></li></ul>
14:30	<b>Break</b>
14:45	<b>On-Site Activities</b> Writing Audit Findings <ul style="list-style-type: none"><li>- <i>Exercise 10 (30')</i></li></ul>
15:30	<b>Post Audit Activities</b> Communicating with the site and follow-up
16:30	<b>Open Discussion</b> Questions and Answers Wrap Up
17:00	<b>Close</b>