

Feedback and Evaluation: EHS Auditing Fundamental Skills and Techniques – Pilot Audit

Full Name:.....

Position:.....

Company:.....

Date of Pilot Audit:.....

Location of Pilot Audit:.....

1. Please rate the following sessions by circling the appropriate response.

	Very Helpful				Not Helpful
1. Opening meeting	5	4	3	2	1
2. Site tour	5	4	3	2	1
3. Interviews	5	4	3	2	1
4. Document review	5	4	3	2	1
5. Daily debrief	5	4	3	2	1
6. Prepare for close-out meeting (writing findings)	5	4	3	2	1
7. Close out meeting	5	4	3	2	1

2. Please provide any specific comments on the main audit activities.

1. Opening meeting

2. Site tour

3. Interviews

4. Document review

5. Daily debrief

6. Prepare for close-out meeting (writing findings)

7. Close-out meeting

3. How appropriate is a pilot audit for this type of course?

4. How useful was group work in conducting the pilot audit?

5. How good do you think the trainers were at:

	Very Good				Poor
Conveying Information?	5	4	3	2	1
Motivating the Group?	5	4	3	2	1
Answering your Questions?	5	4	3	2	1

Comments:

6. How valuable were the following material?

	Valuable				Not Valuable
Working papers	5	4	3	2	1
Audit protocols	5	4	3	2	1

Comments:

7. Please answer the following questions by circling the appropriate response.

	True				False
My expectations for the pilot were fulfilled	5	4	3	2	1
The pilot audit was applicable to my job	5	4	3	2	1
My job performance will be enhanced by attending the pilot audit	5	4	3	2	1
The duration of the pilot audit was appropriate	5	4	3	2	1
<div style="display: flex; justify-content: space-around;"> Too Long? Too Short? </div>					
My overall impression of the pilot audit was good	5	4	3	2	1

If you found the duration of the pilot audit not appropriate please state whether you found it too long or too short.

8. Finally, please provide any overall comments on the pilot audit.

We sometimes like to use comments from delegates for future marketing purposes on a non-attributable basis. Please tick your preference below:

- Use comments including job title and company name if desired
- Use comments but keep all personal details anonymous

Do not use comments

Thank you for taking the time to complete this form.